**BIOF M.Sc. Degree Quick Facts:**

* Two mandatory courses and 4 electives + thesis required for degree completion.
* Initial Thesis Supervisory Committee – within 4 months of beginning student’s program.
* Thesis committee – 2 committee members + supervisor
* Transfer to PhD program must be within 24 months of starting M.Sc. degree – committee meeting must be held to receive permission to transfer.
* A committee meeting must be held once per year – they are formal – provide committee members with progress report and CV at least one week before meeting.
* Students must get permission from their committee to write up their thesis (may be formal face to face or email approval).
* Student must give draft form of thesis to committee and allow two weeks for them to read and present revisions. Revisions and corrections must be incorporated and the new draft must be approved by committee (by email) two weeks before an examination date is held.
* Student must inform the coordinator of their defense date well in advance. Exit seminars are required one to two weeks before the defense.
* All requirements of completing their thesis and closing their program are the responsibility of the student.
* Useful information regarding graduate student expectations, supervision, managing your program and graduate studies program requirements can be found at: <https://www.grad.ubc.ca/current-students/newly-admitted>